

**WJCIA BOARD MEETING**

**February 28, 2025**

**Location: Staybridge Suites**

**1345 Great Wolf Drive, Wisconsin Dells**

**9:00 AM**

**AGENDA**

1. Call to order by President
   1. JoyLynn, Melissa, Kari, Morgan, Kathy, Ashley, Jacob, Kim, Michelle Buehl, Tracy, Katie, Linzi, Barb, Kenny, Rachel, Cathrina, Jason, Stacy, Kiley Komro
2. Secretary’s Report
   1. Review minutes
   2. Motion to accept
      1. Kathy made a motion to accept the minutes, Kenny seconded the motion, all in favor
3. Treasure’s Report
   1. Review minutes
   2. Motion to accept
      1. Katie sent out, no questions
      2. JoyLynn made a motion to accept the minutes Kari second the motion, all in favor

1. Reports from State Agencies
   1. **DOJ – Kiley Komro/ Jessica Reindl**
      1. JJDPA Compliance Audits
         1. In the next several weeks, DOJ Juvenile Justice Unit staff will finish all on-site JJDPA audits covering federal fiscal year 2024 data. There were roughly 70 audits of juvenile detention centers, police departments, municipal lockups, and other facilities completed for this data period. DOJ Juvenile Justice Unit staff will release a final JJDPA compliance summary report in the next several months.
      2. Juvenile Justice Grant Open for Applications
         1. There are no grants currently open. We are not sure when we will open a new Grant Announcement for applications. If you would like email notification when grants are posted, please contact Kiley Komro at Komrokr@doj.state.wi.us!
      3. New Resources on Statewide Ethnic and Racial Disparities
         1. Jessica Reindl, the new Juvenile Justice Coordinator, is working to analyze racial and ethnic disparity data at a more granular level including at the county level. If your county is interested in partnering with Wisconsin DOJ staff to review your referral data, coordinate with stakeholders, and support policy changes to better serve all the youth in your jurisdiction, please contact Jess Reindl at [ReindlJA@doj.state.wi.us](mailto:ReindlJA@doj.state.wi.us)
      4. Youth Voice Commission
         1. The Youth Voice Commission is working on their Youth Outreach Project. They will be conducting interviews/surveys of youth in secure juvenile detention facilities and other youth currently under juvenile justice jurisdiction. Once the data is collected, the YVC members will analyze the data and share policy recommendations with the Governor’s Juvenile Justice Commission.
         2. More information regarding the Youth Voice Commission can be found on the GJJC Youth Group page: https://gjjc.widoj.gov/about/youthgroup. Please contact Kiley Komro via email at Komrokr@doj.state.wi.us or via call/text at (608) 716-9185 with any questions or to help a young person apply to join.
      5. Governor’s Juvenile Justice Commission (GJJC)
         1. The Governor’s Juvenile Justice Commission and its subcommittees met in January and February. During their last quarterly meeting, the GJJC members shared reflections and resources from the OJJDP National Youth Justice Conference, discussed updates for the Biennial Report, and action items for implementing the Three-Year Plan. The Ethnic and Racial Disparities Subcommittee and Policy, Legislation, and Compliance Subcommittee met and discussed their action items for the year.
         2. The ERD Subcommittee discussed strategies and barriers to discussing disparity data with local partners. They shared tools learned from past trainings that can be used to improve the receptivity of partners to hearing the data.
         3. The PLC received updates on the JJDPA Compliance Thresholds and updates from OJJDP regarding the definition of adult inmate.
         4. The GJJC website includes information regarding all Commission and Subcommittee meetings and announcements regarding GJJC action, and resources relating to juvenile justice. https://gjjc.widoj.gov/. Meeting materials including dates, agendas, and virtual meeting links will be posted before each meeting on the Events page: <https://gjjc.widoj.gov/events>.
      6. Upcoming meetings:
         * March 19, 2025: Ethnic and Racial Disparities Subcommittee
         * March 25, 2025: Policy, Legislation, and Compliance Subcommittee
         * April 8, 2025: Executive Subcommittee
         * May 13, 2025: GJJC Quarterly Meeting
      7. JJDPA Compliance Audits
         1. WI DOJ staff are in the process of completing Juvenile Justice and Delinquency Prevention Act (JJDPA) audits covering federal fiscal year 2024 (October 1, 2023 to September 30, 2024). Some highlights related to juvenile detention facilities and youth justice cases:
            1. All juvenile detention centers have records audits completed at least once every 12 months via eWiSACWIS.
            2. Juvenile detention centers collocated with an adult facility have on-site audits completed at least once every 12 months, non-collocated juvenile detention centers have on-site audits once every 3 years.
            3. Audits focus on JJDPA requirements such as sight and sound separation between youth and adult inmates, not placing status and nonoffender youth in juvenile detention facilities, and more.
            4. If anyone is interested in more information about the Juvenile Justice and Delinquency Prevention Act in Wisconsin or has question please contact Matt Allord, allordmj@doj.state.wi.us, 608-419-5847.
      8. 19 members on the JJC (JJDPA); 1 person or more per role, majority has to be non-governmental working member, if over don’t get funding, 1/5 are under the age of 28; once on, no timeframe for members to be on committee- members must step down or be kicked off for misconduct
         1. Jacob applied—thinks it would be good to have a representative from WJCIA
         2. Hard to get younger members to join because they have a lot of other things going on in their life’s
      9. Anything in regard to federal funding/people getting fired due to government?
         1. Operating as usual, there was lots of discussion about ability to use federal funds; 2 court cases right now- both judges said can’t freeze funding
         2. Required to collect and read data on racial dispersity
      10. Threat to a school shooting—threat assessment-DOJ
          1. School safety division
          2. Offer trainings/sometimes grants
             1. June 9 Lake Mills Municipal Building
             2. June 13 at Stevens Point High School- free
             3. <https://www.doj.state.wi.us/office-school-safety/training-opportunities>
      11. Contact Trish Kilpin- Director of DOJ Office of School Safety
      12. Governors Budget (some topics)
          1. Office of violence prevention- grants to
          2. Support taskforce for murder for Indigenous and African- women
          3. Support to raise age- in 3 parts
          4. Review board at at DCF about reforms to YJ system
          5. Expand criminal record expunged
          6. Modify for sub guardianship in YJ cases
          7. Like kin
          8. YJ statutes
   2. **DOC/DJC – Michelle Buehl updates will be emailed** 
      1. Resources – New Juvenile Facility Type I/SRCCCY Updates: <https://doc.wi.gov/Pages/AboutDOC/Act185.aspx>
      2. New Facility Updates:
         1. Still estimated to open in 2026
         2. Will be named Southeast Regional Care Facility for Youth (SRCFY)
         3. DJC is requesting funds for a second Type I facility in Dane County
      3. MJTC – DJC transferred our first girl to MJTC on January 28th. We have at least 4 placed at MJTC. If a county wants to make a referral, they should contact Casey to discuss the change in placement process; there will be a screening criterion for referrals and the youth will have to be ordered to CLS, then transferred to MJTC
      4. LHS will start accepting detention youth on a case-by-case basis. Reach out to Casey Gerber for questions.
      5. Admin Memo - #24-03 – Admissions change (group should have received)
      6. Effective January 7th, 2025, LHS/CLS will move to every week admission schedule. Admissions will remain on Tuesdays between the hours of 9:00 AM and 3:00 pm. Admissions outside of this weekly schedule will be made on a case-by-case basis with approval of the DJC Administrator. Counties will continue contacting LHS/CLS prior to transferring a youth to ensure a smooth admission process. The current practice of having a health transfer summary, medication list, and a 5-day supply of medications will continue as well.
      7. Nikia Morton has accepted the Assistant Administrator position with DJC and will start March 24th. Nikia comes to DOC from Community Action, INC as the Director of Learning and Adult preparation. Prior to this role, Nikia was the Division Administrator for the Dane County Human Services Department’s Job Center. She also held the role of Director of Operations at the Stateline Boys & Girls in Beloit. Nikia has a degree in Social Work and started her social work career working in juvenile detention and juvenile diversion.
      8. Facility:
         1. Population as of 2/21/25:
            1. CLS 13
            2. LHS 70
            3. MJTC 27
            4. GROW 6
            5. Total 116
      9. Field:
         1. No updates
      10. Grow Academy:
          1. Staff continue to receive DBT training and support.
          2. A new teacher has been hired and is going through a new staff orientation.
      11. Any questions about the Grow Academy, including referral questions can be sent to Ben Trolinger: benjaminr.trolinger@wisconsin.gov Reach out to set up a tour.
   3. **DCF – Carlton Frost**
      1. He was not in attendance and there was no update
   4. **WCWPDS – Nicki Laudloff/Lindsay Ebben**
      1. Nicki and Lindsay were not present
2. President’s Report
   * 1. After receiving an email bounce back from Kris after sending out agendas, Stacy reached out to Kris. Kris has resigned from the board effective immediately. Kris did want to thank everyone for their work.
     2. With Kris resigning from the board, there is now one position open
     3. Katie will not be at Conference this year, as she will be on maternity leave.
        1. Kathy and JoyLynn have agreed to help out with finances and constant contact.
3. County Updates/Case Discussion
   1. Ashley Timmerman –Truancy Pilot
      1. School attendance improvement program
         1. Gathered data to see where the need was throughout the county
         2. Jefferson school district
            1. 9 and 10 grade
            2. The counselor would need to fill out form to refer a youth to the program
            3. It was asked by the school that this would be done before truancy tickets are given
         3. Washington assessment risk and needs HS and MS version were utilized.
            1. They have different domains that ranked the youth as low, moderate, and high.
            2. Check and connect training were provided for staff
            3. High risk would get a worker and do a full assessment
         4. They have now expanded to middle school to help younger youth to intervene earlier
         5. 1 year in the program
            1. Increased GPA, attendance and class rank for those that participate in the program
            2. If they had check and connect- had greatest increase
         6. Hoping to expand to other school districts
         7. Used a DOJ grant—delinquency prevention grant
         8. Trained school districts to do the check and connect program
         9. Intake with Ashley, ongoing case manager truancy guero,
            1. Ashley would do check and connect program
            2. Hope is that schools will do the check and connect program before referring to the department
         10. There is a one-time training cost, and it is self-paced
         11. Warns self-paced, one-time low-cost fee
   2. Joy Lynn George – Truancy Summit
      1. Started to plan training because their Judge was wanting kids to be removed from homes for truancy
         1. Allan from the Carey Guides, presented evidence practice,
            1. He did a nice overview since covid

Kids were doing online school, virtual school days instead of snow days

* + - * 1. Present for the summit were 3 law enforcement officers, principals, teachers, Judge and DA
      1. Talked about barriers, what can be changed
      2. Did a panel at the end- Most influential part of the whole day
         1. Principal talked about how he looks at a case
         2. DA- what does he look for if it needs to be filed
         3. Judge- only sees them short term
         4. Workers talked about what they are doing for case management and different programs
         5. Showing up training, school avoidance, course for parents that they pay for
         6. How to work with younger kids
         7. By the end there was greater respect for everyone’s role in the truancy process, everyone gets frustrated
         8. Schools don’t always keep data
         9. Workers do training before parents were asked to do them so there was an understanding of what is asked of parents
         10. SRA school refusal assessment.
    1. Iowa county does prevention meetings if youth start getting close to truancy level and look to see what services they can be referred to
       1. WARNS program
  1. Next presentations:
     1. Melissa
     2. Kari-truancy program
     3. Tracy- Project Hope
     4. Katie- teen court – will present in June
     5. Linzi- starting a program, Life Lab Journey, looks at social meeting/AI – will present in June

1. Break
2. Committee Reports
3. By-Laws: Jodi
   1. They met and went over articles 3 and 4 of the by-laws
   2. The plan is to do the rest of them at the next meeting
4. Conference: Cathrina/Kim
   1. Grid is coming along nicely, we currently have nine presenters
   2. Plenty of other topics that committee members will continue to reach out to.
   3. Next month, we will discuss food.
   4. Hospitality has been booked
      1. Justice Point agreed to host again in the condo
      2. Discussion about having non-alcoholic drinks including mock tails upstairs at the condo, so people can gather there if they don’t want to participate in things downstairs.
         1. Will put out a poll after registrations have started coming in.
   5. Raffle Items- send an email to Melissa if you have ideas or if you plan to bring something.
5. Conference Site: Kathy/Kenny
   1. Current contracts are through 2035- standard- nothing specific in them
   2. Had meeting and Ruby was receptive
      1. Discussed the cost of AV, easels etc.
   3. Looking into adding rooms to conference hotel block as well as adding additional room
   4. Kathy will email Ruby as we have not heard back yet
6. Finance: Kenny
   1. No meeting-
   2. Kim purchased ribbons for speakers and board members
7. Curriculum: Sarah
   1. Boosters for April 9 at Kalahari 1 day, free
      1. 25 seats open, only 2 registered
      2. 7 trainers will be attending
   2. Jefferson
   3. Train the trainer program trainers May 12 and 13
      1. Ariel
      2. Becca
      3. Travor
      4. Nikki
   4. Reached out to Lindsey and Melissa Z. And Glen
      1. Would bring us to 7 trainers, have 1 open spot
   5. ART May 5- 6 Wausau
   6. ART Oct. 27 - 28 Madison
   7. Carey guide looking at early august
8. Grant: Stacy
   1. With Curriculum
9. Legislative: Kris
   1. No meeting
   2. Need someone to chair the committee
   3. If you are on committee and would like to chair, please reach out
   4. Suggested to ask Kerry as she chaired it in the past. Jacob would be interested in co-chairs to learn the tasks
10. Membership: Rachel
    1. Fb page- trying to get more involvement, posting more, getting more engagement
    2. Committee meetings if something can be put on FB email Rachel
    3. Working on Instagram to reach more people
    4. WJCIA clothing- in the works
11. Mission & Position Statement: Jodi
    1. Finalized goal statement, would ask that it would be amended and affirmed
    2. Question about having a chance to read the goal statement
    3. Took out some things that don’t apply, change the wording
    4. Jodi will email out and reaffirm in April
    5. Reaffirm 17-year-old and secure detention does not need to be revised
       1. Stacy makes a motion to reaffirm our position of age of jurisdiction since last time it was affirmed in April 2023
          1. Kim second the motion
          2. No discussion, Kiley asked where it was available
          3. All in favor- no opposition
       2. Stacy makes motion to reaffirm our position of secure detention with no changes since it was reaffirmed in April 2023
          1. Stacy summarized the goal
          2. No discussion
          3. JoyLynn second the motion
          4. No opposition

Break: back at 10:35

1. Newsletter: Barb/Katie
   1. Going out in March, get updates to chairs by March 3-4
2. Nomination: Kari
   1. Nothing at this time
3. Recognition: Barb
   1. Post on FB was nice
   2. no meeting at this time
4. Technology: Kari
   1. If anything needs to be changed or added to website email Kari
   2. Kari set up and sent out the recent emails and things are still going smoothly. JoyLynn helped as needed.
5. Vendors: Kerry
   1. Kerry was not present this month, nothing to report
6. Regional Meeting Updates

* Region 1 - Sarah, Melissa
  + March 28 in Washburn County, going to do hybrid Jenny in Polk is taking on the task of setting these meetings up
* Region 2/5 - Kathy, Kenny, Jodi, Kim
  + Attempting to have Antonio from Racine County at their next meeting in March
* Region 3 – Kerry, Tracy, Joy Lynn, Rachel
  + Meet in a week in Dunn
  + Susan and Anthony from gear program
* Region 4 - Linzi, Kari, Cathrina, Morgan
  + Nothing set up
* Region 6 – Katie, Ashley
  + Sent out to partners to see day/time
  + Looking for example agendas
* Region 7 – Barb
  + April 14 virtual

1. Special Assignments
2. Intake Directory – Tracy
   1. Updated recently
3. WJJN-Rotating based on dates/location – Kari
   1. Kari will attend the next meeting if able
4. Governor’s Juvenile Justice Commission – Kathy
   1. Kathy did not make it to Feb, plans to attend March
5. YASI Training State Committee-Stacy
   1. Last Jan 14
      1. Discussion about policy and case training (new training)
6. Other Special assignments
7. New business/Unfinished Business/Case Discussion
   1. Barb – discussion: Judgements for Unpaid Restitution: How are counties handling the payments that youth make to victims after the Judgment for Unpaid Restitution has been ordered? Is your County Clerk of Court involved in any way? Or are youth responsible for paying the victim and getting the note that they've paid from the victim? Or is there another formal mechanism in place?
      1. Manitowoc- Youth is supposed to work with the victim and get a letter back to the courts
      2. Barb doesn’t even get the judgements from the court
         1. Call victim to see if they want kid to get address to send out paperwork/judgement
      3. Victim is supposed to file with the court to release the judgement
      4. Victims can’t have kids’ info, but kids need to have the victims
      5. Clerk of Court won’t touch it in Pierce till it goes through finance department
      6. Barb will update us if there are any changes
   2. WJCIA Logo Discussion
      1. Image is grainy and it is hard to put on different documents because of the quality.
      2. Katie has looked at it on photoshop and talked with a graphic designer
         1. Their suggestion was to start over
      3. It was created years ago
         1. With talking with former board members who were with the organization before, there was no true reason why this logo was decided on
      4. Getting a graphic designer will be able make sure there is not a paten
      5. Do we want to stay close to what we have now, or just do letters?
      6. Lady justice does not fit into what we do
         1. Kathy makes a motion to revamp the logo to be completed by June.
         2. Rachel seconds the motion
         3. Discussion of what we want to create so a graphic designer has time to work on it.
            1. Katie will discuss with a graphic designer she knows
         4. All in favor, no one opposed
      7. Association has been going for 46 years
      8. How many conferences-44
8. Adjourn
   1. Motion made by Cathrina to adjourn the meeting at 11:23am
      1. The motion was seconded by JoyLynn.