

**WJCIA BOARD MEETING**

**November 8, 2024**

**Location: Cypress – Kalahari Resort**

**9:00 AM**

**AGENDA**

1. Call to order by President – Icebreaker – Tell us something your County is known for!
   1. Meeting was called to order at 9:02am by Stacy Ledvina.
2. Present:

Stacy

Kris: There are no stop lights in the whole county (Lafeyette)

Melissa: Mayana Chocolate and Jack Links (Washburn)

Joylynn: Ellsworth cheese curds and wrestling (Pierce)

Rachel: everyone loves the St Croix river (St Croix)

Jodi: There are two haunted houses. (Portage)

Linzi: World’s largest 6 pack (La Crosse)

Barb: Johnsonville brats (Sheboygan)

Carlton: grew up in New Jersey and they are the home of Bon Jovi (DCF)

Kerry: Lake Wissota and Jack from Titanic (Chippewa)

Tracy: Colfax is the half way to equator and north pole (Dunn)

Cathrina: Driftless region (Vernon)

Kathy: Walleye weekend (Fond du Lac)

Jason: Small bay beach Zippin’ Pippin’ elvis favorite (Brown)

Sarah: Concrete park (Price)

Ashley: Gemuetlichkeit weekend, birthplace of ferris wheel ( Jefferson)

Kari: bicycle city Deke Slaten (Monroe)

Morgan: Potosi brewery (Grant)

Michelle, Kiley

Kenny

1. Secretary’s Report
   1. Review minutes
      1. Minutes were emailed to the board during meeting. An error on Cathrina’s part by not realizing they were not sent to the full board.
      2. There will be a motion to accept September’s minutes at the January board meeting.
2. Treasure’s Report
   1. Review minutes
      1. Katie was not able to attend this month’s board meeting. She had sent out the statement of accounts, but not with enough notice to allow for others to review.
         1. There was no motion made to approve the statements. There will be a motion to accept September’s statement of accounts at the January board meeting.
         2. Katie raised a question in her email about the statements and the layout. She was wondering if people liked the summery or the full statement of accounts better.
            1. The executive committee will address this the next time they meet and make a decision and report out in January.
3. Reports from State Agencies
   1. DOJ – Kiley Komro appeared via zoom and reported on DOJ info.
      1. There is a final Governor’s Juvenile Justice Commission meeting for the year on November 12. The agenda will be posted later today (November 8).
         1. There is a presentation scheduled from the past grant recipients in Milwaukee.
         2. They will be announcing the Tony Maggiore Youth Excellence Award winner
      2. The Youth Voice Commission will be wrapping up this month for the year and will be accepting applications for next year.
      3. Voice commission will be wrapping up this month, accepting applications for next year to discuss
      4. Compliance monitoring is taking place in secure detention facilities.
      5. There is a pause right now for grants. If interested in future available grants, you can be added to the distribution list if you would like by emailing Kiley at [komrokr@dog.sstate.wi.us](mailto:komrokr@dog.sstate.wi.us).
   2. DOC/DJC – Michelle Buehl appeared via zoom and reported on DOC/DJC info.
      1. Ground was broken for the new secure detention in Milwaukee.
         1. It is estimated that it will open in 2026.
         2. Will be named the Southeast Regional Care Facility for Youth (SRCFY)
      2. DJC is requesting funds for a second Type 1 facility to be build in Dane County.
      3. DOC/DJC is working on pulling together information on daily rates and Michelle will share this when it is finalized.
      4. MJTC will start accepting females at the end of January/early February. There will be a screening criterion for referrals and they will have to be ordered to Copper Lake Schools, then transferred to MJTC.
         1. Any questions about placement at CLS/LHS, please reach out to Casey Gerber: [casey.gerber@wisconsin.gov](mailto:casey.gerber@wisconsin.gov)
      5. Current counts in facilities as of 11/1/2024:
         1. CLS – 17
         2. LHS – 41
         3. MJTC – 23
         4. GROW – 4
         5. Total – 85
      6. The vacant field supervisor and agent positions have been filled.
      7. Grow Academy
         1. Staff continue to receive DBT training and support.
         2. Teacher Zoe took a new position outside of DOC, her last day was 10/25. Her position has not yet been posted. Students are receiving schooling through Edgenuity, supported by LHS teachers.
            1. The transition coordinator is providing lots of hands on activities and educational programs and vocational/career exploration opportunities for the youth.
         3. Any questions about the Grow Academy, including referral questions can be sent to Ben Trolinger: [benjaminr.trolinger@wisconsin.gov](mailto:benjaminr.trolinger@wisconsin.gov).
         4. Reach out if you would like to set up a tour as well.
   3. DCF – Carlton Frost appeared in person and reported on DCF info.
      1. Regional meetings are coming up with Jenna and Serena.
      2. Tess Brodsky was promoted
      3. Wants feedback on work developing next Youth Justice training
      4. Youth Justice Philosophy training is close to home stretch. They are currently doing the final DCF review before sending it over to PDS.
         1. Talking points
            1. It will be a one-day training for YJ professionals, about the why behind youth justice.
            2. Common language will be used.
            3. Will be virtual
         2. The goal is to do a phase introduction that will eventually be required by new workers
            1. This training would be taken before basic intake to allow for intake to focus solely on statutes.
         3. Focused on delinquency
            1. Considering ICWA in cases and their systems
            2. Brain development and accountability, nothing on the Drai
      5. Early next year - DOJ will be leaning on Portage detention to enter data, Milwaukee will also be entering Youth Justice cases into SACWIS
         * 1. With the data DCF will be able to see how we are doing with not using secure detention as much.
      6. Yasi ticklers: Reach out if you would like someone to come meet to discuss ticklers.
         1. Case plans have been bugged and will be fixed
            1. Targets is always false- not completed
         2. Security delegate is able to open victim section to enter restitution and community service ordered.
         3. When launching YASI for a youth, that does not have a delinquency documented in SAWCIS before, but they have had a previous YASI completed and there is an old assessment due.
            1. Reach out to the help desk to help in this situation. There are kids that have similar names and their SACWIS ID’s have been mixed up.
            2. Keep flagging these issues and let someone at DCF know.
      7. First batch of changes was recently released. These included:
         1. Yasi info page
         2. Case info page updated
         3. County transfer
            1. How do you send if you already link

No simple way, courtesy assignment, delink it

This is on the list for staff to come up with a better way to do this.

* + 1. February Updates:
       1. case info page will be different
          1. Organization beyond intake

Expand group boxes for dispositions, dpa, extensions

Driven by pieces of work

JIPS competency pause, DPA cancelled, Consent Decree cancelled

Things tracked cleaner

Own start/end date

* + - * 1. Tabbed intake inquiries

1 case info pages, 1 continues yj episode

Are there re-referrals- put on 1 tab

6 months into order

Open new intake inquire tab

Total offenses and what happened,

Organize by intake inquiry and not bouncing between multiple intakes

Best way to handle read ins.

Email Carlton if you would like to be part of demo sessions to have input

* + 1. Legal record: Carlton asked if counties do them. There were mixed responses to this. Some do/some don’t
    2. Concerns/ideas:
       - 1. Will the organization beyond intake include other counties work in order?

Carlton will look into this.

* + - * 1. Suggested to use the same lingo across programs
        2. There has not been an easy way to report if DPA’s are canceled and a delinquency was filed.
        3. Will there be explanation of what an episode is?

Start of intake to case closure would be one episode.

* + - * 1. A question was raised if these updates will track sanctions and secure detentions holds

This would look at 72 hour holds for investigations, 72 hour consequence, and sanction

While on supervision was in detention so many times

Hoping to have this as a way in the system

Case notes will allow the worker to document what type of incentive was used.

Gift card

Sanction/hold

4 incentives per 1 sanction would be benchmark

No dedicated report for this yet but workers can email the helpdesk, and they can look it up.

* + - * 1. A board member requested a place to store in/out of school suspensions.
        2. Having the education tab merge better with YJ pages

Carlton reports this is on the list to have fixed

Have it pull from education tab on where school the kid goes to vs where the referral source

* + - * 1. When entering in more than one charge, sometimes it blacks out.
        2. Some charges not in the system example swatting

Have to check database, check statutes, have to determine case category, have to set DRAI value

Send to Carlton so they can track them and work on changing them

* + - * 1. Request to put check boxes in the same place on all pages

Control F, start to type complete and it will jump to the check box

* + - * 1. Names that prefill-email Carlton to have updated on referral page
        2. Truancy court actions

Get hung up on municipal vs statue, process different

* + - * 1. Link to referral is broken right now

Will be fixed, saved button not working at the moment

* + - 1. Started design in June, first developments were in October, next step in February anyone can show up and be part of testing
  1. WCWPDS:

1. Break was taken at 10:16
2. President’s Report
   1. Board Member Meetings – Take-Aways
      1. Stacy sent out email with the take aways, but here are a few common ones. Stacy also thanked everyone for participating in the meetings, it was useful, and a lot of good feedback came from them.
         1. Want the board to be a place new people want to join; be attentive in meetings and participate
            1. Open for discussion, less distractions
         2. Collaboration from Counties
         3. Case discussion done earlier in the meeting to allow for more focus and people are not rushing to pack up to get out.
   2. Stacy will work on having a better camera set up that allows guests who join online to be able to see/hear us in the room.
   3. Stacy provided a description of the National Conference, a rough budget, scholarship applications she has been working on, and request to attend on behalf of the organization.
      1. Stacy emailed proposal for conference for in March
         1. She has previously attended, Kari went last year, Melissa, Kerri and Kenny attended
         2. Stacy is a member and will receive a discount off her registration fee.
         3. She is ready to submit 3 scholarships to help offset the cost.
      2. Stacy makes a Motion to approve up to $2,500 to attend the National Conference in March.
         1. Kris Flemming seconded the motion.
         2. All in Favor, and the motion passed unanimously.
3. County Updates/Case Discussion
   1. Manitowoc County – Stacy
      1. Diversion work part of grant
         1. First phase- diversion
         2. Second phase currently
            1. Using a lot of info from La Crosse County system of care model
            2. Using school resource officers

YJ referral or community/unity?

Looking at tracking abilities

* + - 1. Work in progress how to retain after grant runs out
  1. Sheboygan County – Barb
     1. Innovation grant to have report center
     2. Shelter facility closed hoping to use some of those funds to maintain
     3. Used as a sanction and education
     4. Referrals- slightly lower than last year 416 referrals last year
     5. Seeing more terroristic threat referrals sometimes charged as disorderly conduct
        1. Question raised of does the youth have a gun or are they just making a comment.
     6. Kenosha county has a program with risk assessment and process
     7. Youth panel at conference- Could we use grant money to have youth attend for a panel?
  2. Chippewa County – Kerry
     1. Chippewa community, collaboration of providers in Chippewa Valley
     2. Received a grant with a $30,000 budget
     3. Kerry offers curriculum now since trained
        1. Age 11 and up all over the nation, military uses it, prevention work
  3. Brown County – Jason
     1. April 2025 Green Bay is hosting the NFL draft and it is unknown what to expect at this time
        1. Looking into potentially a holding center for youth if there is a group of kids get in trouble before they are released to parents
        2. What type of internal process does there need to be? Multiple people on call or not?
        3. Different philosophy will have inflect of youth
        4. Only have a 15-bed facility if there are severe situations
        5. Reached out to ICPC to see what can be set up
        6. Discussion about human trafficking

1. Break was taken earlier.
2. Committee Reports
3. By-Laws: Kahoot!! Jodi
   1. During the board meeting we played Kahoot’s to test our knowledge of the by-laws.
   2. The committee met on Thursday and came up with a plan for future meetings
4. Conference: Cathrina
   1. Stacy read reviews and there was a ton of positives and we should not be discouraged by negative comments.
   2. Conference committee met and set out a budget for next years conference and discussed different speaker ideas and committee members will start reaching out to people.
   3. Cathrina made a motion to the board requesting up to $1000 for the raffle. Motion seconded by Kathy
5. Conference Site: Kathy/Kenny
   1. Kenny and Cathrina talked about having a meeting with Kalahari to discuss contracts and the costs that have not been in the contracts in the past, but will no longer be comped.
   2. It was suggested to work on setting up meeting dates for next year already.
6. Curriculum: Sarah
   1. Wrapping up year 1 of Youth Justice innovation grant $3500 left to spend
      1. Reached out to Dr Oliver to get some books
      2. Budget included books for every county,
         1. This was taken out
         2. Reached out again about getting a deal
            1. Will send 72 books for $3000
   2. Year 2- dates for 2 boosters for Carey guides 1 will be in the south and 1 will be in the northern region of the state.
      1. Trainers will be identified for the booster
      2. Cost will increase to $75 for the 2 days for future dates
      3. Will be able to co train at first will be a single trainer
   3. 2 Carey guides/ 2 ART trainings will be held in years to come.
   4. Set up cancelation policy
   5. Making profit on both trainings
   6. Goal would be to look at maintain profit
   7. There is $10,000 addition for youth additional training
      1. Have money if someone else can take on and come up with idea
      2. Opportunity at regional meetings about how to use the funds
         1. Example: afternoon at jump park with pizza and then do zoom meeting after
         2. To have youth involved
      3. The group was asked for thoughts and there were no comments
         1. Will not push, money will go unspent if not used
7. Finance: Kenny
   1. Meeting was cancelled, but the committee would like to review budget for each committee by next committee meeting by January 8th to get them approved
8. Grant: Stacy—updated with Curriculum
9. Legislative: Kris
   1. Reminded everyone to sign up for legislative notifications
   2. Talked to assemblyman to discuss different things
   3. Advocacy day at the capital,
      1. Real people need to show up and educate, letters go into a pile
      2. Makes a bigger impact
      3. Kris discussed the Dem/rep. break down in senate/house
      4. Working on budget already things will be reintroduced
      5. There is a surplus in the state
      6. Things introduced in Feb will not make it through as there is not enough time before the newly elected officials take the office.
      7. Senate reviews things with dollar signs
      8. 17 yr olds, need to find dem. To cosponsor
      9. Jesse James component to JJ reform, can be an advocate, would be willing to talk to us, about how to be more effective
         1. MH
         2. Threats to harm
      10. Talk to representatives they want to hear from people
          1. Call vs letter/email
          2. From all over the state not just certain areas
      11. Talked about priorities for the next year
          1. 17 years back in youth justice system
      12. Kris open to share at regional meetings
      13. Invite legislation To meeting
      14. Recidivism rates for 17 yr olds in adult system and how that financially affect the community
      15. Break out session at conference about how to advocate.
          1. Start at board level take back to regional to discuss advocacy
      16. Kris will ask representative to attend next meeting
10. Membership: Rachel
    1. Discussed what we want to do and what we see could be beneficial.
    2. Ideas
       1. Create list of members to see where gaps are
       2. Utilize Facebook maybe Instagram as well to pull in more interactions
       3. Pull from different committees
11. Mission & Position Statement: Jodi
    1. Plan to review and bring back to board to reaffirm
12. Newsletter: Barb/Katie
    1. Discussed letters for coming year
       1. 2 letters next year
    2. Time in between post online
    3. Get to know board members start with ones that have been on the board longest
    4. Updated picture in January
    5. Will start article on history of WJCIA
       1. How we started, important things to share
       2. Cathrina has old newsletters
    6. Move meetings to 8:15 to 8:45
13. Nomination: Kari
    1. Nothing currently
14. Recognition: Barb
    1. No updates
    2. Discussed having nomination aware of award
       1. Have a phone call at office
    3. Letter to winner to be prepared
15. Technology: Kari
    1. Went through constant contact to set up trainings to split up duties
    2. Have start to have someone learn the website just in case Kari is not available.
16. Vendors: Kerry
    1. 23 vendors this year
    2. 4 new
    3. Positive feedback from vendors enjoyed their time
    4. 100 people completed bingo cards
       1. Vendors enjoyed
    5. Lakeside was not signed up, but was setting up, made it work out
    6. If you think of anyone new, can talk to them but let Kerry know
    7. Cadet- Stated this was best meal he ever had
    8. Crisis conference had schools, meriter as vendors
17. Regional Meeting Updates

* Region 1 - Sarah, Melissa
  + Don’t have a meeting set up
  + Michelle B. has taken over and set out dates but nothing set up yet
* Region 2/5 - Kathy, Kenny, Jodi, Kim
  + Nothing set up at this time. Typically have one set up in January
* Region 3 – Kerry, Tracy, Joy Lynn, Rachel
  + Meeting next Friday in Chippewa county
    - Rep from Rodgers behavioral health will do overview via zoom
* Region 4 - Linzi, Kari, Cathrina
  + Meeting set up
* Region 6 – Kris, Katie, Ashley
  + Nothing set up at this time
  + Need to figure out a time
  + Meeting was last in April
* Region 7 – Barb
  + Virtual meetings last met Oct 14
  + Co facilitator retired looking for another
  + Discussion on collaboration with schools/da
  + Next meeting is Jan 13, 2025 1pm virtually
  + Plan about partnership with school resource officers and service matrix

1. Special Assignments
2. Intake Directory – Cathrina
   1. Feedback about everyone helping out
   2. Sent out few weeks ago
   3. Tracy will be taking over
3. WJJN-Rotating based on dates/location - Kari/Kris
   1. Next meeting on the 15th
   2. Usually quarterly
4. Governor’s Juvenile Justice Commission – Kari
   1. Next meeting next week Tuesday 12th
5. YASI Training State Committee-Stacy
   1. Had meeting in October. Minutes just came out
   2. Sent out minutes to board
6. Other Special assignments
7. New business/Unfinished Business/Case Discussion
   1. Kerry- Notice of Right and Obligations form updates
      1. Request from Portage County to make some changes
         1. The order doesn’t flow requested things moved around
            1. Was approved
         2. 3 blocks to sign instead of 2
            1. This did not pass
         3. Time line in next Batch to have sent out, good experience
8. Case discussion:
   1. Letter received about records from national center of youth law
      1. Court costs, what you charging, you can do this/can’t do this
      2. Not related to specific youth, but rather policies from 2020-now
      3. Some counties received
   2. Judges policy: some counties are working on updating (Jodi sent out email)
9. Adjourn
   1. A motion was made to adjourn the meeting by JoyLynn and was seconded by Kari at 12:06pm.